

# Safe Work Method Statement (SWMS)

ORGANISATION DETAILS			
Principal Contractor:		Contact number:	
Project Manager or Supervisor:		Contact number:	
Other PCBUs:		Contact number:	
Person completing the SWMS:		Contact number:	
Position:		Reviewed by:	
Date prepared:		Review date:	
PROJECT DETAILS			
What is the scope of the work?			
Who else was consulted/involved in preparing this SWMS?			
What high-risk work activities are covered by this SWMS?			
References: Legislation, Australian Standards, Codes of Practice, MSDS and SOPs			
Plant and equipment involved in the scope of work			
What 'high-risk' licence class(es) will be required to do the work?			





